



## Meeting Agenda

Date: 04/27/2021

1. **CALL TO ORDER**
  - a. **Time** – 4:06
  - b. **Location** – Go to meeting
2. **ROLL CALL**

Role	Name	Company	Present
President	Greg Deutscher	VHV	X
President Elect, CTTC	Tate Colbert	CX Associates	X
Vice President, CTTC	Leo Sprinzen	VT Mechanical	X
Secretary, YEA	Mallory Fisher	VHV	X
Treasurer	Charlie Carpenter	VEIC	X
BOG	Mary Jane Poynter	VEIC	X
BOG	Brent Weigel	Hallam ICS	
BOG	Rob Ward	VHV	X
Government Affairs, BOG	Dick Wilcox	VHV	X
Electronic Communications	Rachael Mascolino	VEIC	
Research Promotion, BOG	Nick Thiltgen	D&K	
Student Activities, BOG	Dillon Delano	NE Air Systems	X
Historian	Michael Cook	ARC	
Membership Promotion	Leo Sprinzen	VT Mechanical	X

3. **APPROVAL OF MINUTES** – Approval of previous meeting minutes
  - a. March meeting minutes need approval – Meeting Minutes approved.
4. **REPORTS**
  - a. **President** –
    - i. Enter PAOE Points – Everyone to update
    - ii. Budget Approval – Last \$50 Raffle will be awarded at the May 2021 meeting
    - iii. Updates from nominating committee regarding 2021-22 slate
      1. Considering Nigel – options for voting
        - a. Survey monkey – 7 spots, pick 6
        - b. Anyone reconsidering their seat? To free up a spot. – Greg to send out BOG internal email – let someone on the nominating committee know.
    - iv. ASHRAE 2021-22 Meeting Locations
      1. Holiday inn not available.
      2. Open to other ideas
  - b. **Secretary** – Will summarize monthly meetings for Newsletter.
  - c. **Treasurer** – Balance is \$16,777.09 (as of April 2020)
    - i. Goals for FY 2020/2021
  - d. **CTTC** – Fund raising, PDH Certificates, and events.
    - i. Update on remaining monthly meetings and the scheduled lecturers
      1. May 13 Burlington Electric Plumbing presentation. 1hr lunchtime seminar
        - a. Efficient Hot water distribution
        - b. VT Green Building Network – Joint presentation.
        - c. PDH certificates will accompany the presentation.



- ii. Have all PDH certificates been sent out? – No PDF Certificates please review.
  - e. **EC – Newsletters, Website, Social Media**
    - i. Can we update sponsors on our website?
      - 1. Linked vs embedded articles.
      - 2. Currently opens as a PDF and that is acceptable.
    - ii. Linked or embedded articles
  - f. **RP/Sponsorship –**
    - i. Sponsorship Updates
      - 1.
    - ii. Will any sponsors carry over to 2021-22?
  - g. **GAC – Monthly updates**
    - i. Updates from Dick W.
      - 1. Updated PAOE points
    - ii. GAC Chair for 2021-22?
      - 1. Dick is in for next year 21-22
      - 2. Dick nominated Tom Dacres
  - h. **Student Activities – Budget and involvement.**
    - i. Students are online more than ever; can we find incentives to “bring” them to monthly meetings?
      - 1. Dillon is communicating with students on projects.
      - 2. Scholarship (past president) and award (VTC faculty appointed) money to student.
    - ii. Norwich and/or UVM student ASHRAE Chapters.
      - 1. Update: some communications and interest from Norwich. Plant seed during summer months.
  - i. **Historian – Charter states October 1970 was CVC’s beginning.**
    - i. Updates on the 50<sup>th</sup> Anniversary (Pushed off until 2021?)
  - j. **MP – New members and delinquents**
    - i. Touching base / ten (15) delinquent members.
      - 1. Has there been any progress with these members?
      - 2. Update: One last round of calls to delinquent members.
    - ii. How will we promote membership without in-person meetings?
  - k. **YEA – YEA involvement and activities**
    - i. Similar to MP, how do we solicit young engineers?
    - ii. Additional Events? – are there events we can host outside?
5. **New Topics – End of year fun event? Golf outing for 2021. BBD presentation ideas.**
- a. Better Building By Design Presentation ideas
  - b. CDC: outside, exercising, well-spaced you do not have to wear a mask – need to follow local regulations. Still keep your mask with you as of today’s meeting.
    - i. Helps with getting people together outside.
  - c. Golf Committee: group getting together to start booking and making strides to make event happen.
    - i. July 4<sup>th</sup> gatherings and event no restrictions, however masks are encouraged.
    - ii. Assuming we will be allowed to make the golf event happen.
  - d. RFP to chamber of commers to help with finding a group venue.

## 6. ADJOURNMENT – 4:54PM

### Acronyms, For Reference

BOG – Board of Governors

CTTC – Chapter Technology Transfer Committee

GAC – Government Affairs Committee

RP – Research Promotion

MP – Membership Promotion

ECC – Electronics Communications Committee



SAC – Student Activities Committee  
YEA – Young Engineers in ASHRAE  
CRC – Chapters Regional Conference  
CIQ – Chapter Information Questionnaire  
MBO – Management By Objective  
PAOE – Presidential Award of Excellence