

**Date:** 1/11/2017

**Location:** Holliday Inn, South Burlington, VT

**Called to Order:** 4:03 PM

**Called to Order By:** Blaine Conner

**Minutes Recorded By:** Charlie Carpenter

### **ATTENDANCE:**

<b>Name</b>	<b>Title</b>	<b>Organization</b>	<b>Present</b>
Blaine Conner	President	VMI	X
Brent Weigel	President-Elect	Hallam	X
Nicholas Thiltgen	Vice President	VEIC	X
Charlie Carpenter	Secretary	VEIC	X
Jeremiah Trombly	Treasurer	MAS	
Nathan Mascolino	BOG Member	VHV Company	X
Rob Ward	BOG Member	VHV Company	
Mike Cook	BOG Member	ARC Mechanical	X
Shawn Labelle	BOG Member	VHV Company	
Dick Wilcox	BOG Member	VHV Company	X
Rob Favali	BOG Member	Dubois & King	
Tom Zoller	Member	Trane Inc.	X

### **OFFICER'S REPORT**

1. **Approve Minutes**

- a. There are no December meeting minutes to approve. November meeting minutes have not yet been approved; will be done offline via email.

2. **Treasurer's Report**

- a. Current Status – \$15,134.44 accounts reconciled to date. This does not include \$525 sent to regional for our annual dues.

3. **Updates from Committee Chairs**

- a. **Chapter Operations:** No change.  
b. **CTTC:**

- i. Tonight's presentation is refrigerants from Tom Zoller. It is NY PIE certified and some attendees will want credits. Brent has five questions after the presentation that are required.
- ii. Friday Jan 13<sup>th</sup> is a morning event at CVMC with the VT Healthcare Engineers Society. ASHRAE Guideline 36 will be the focus topic.
- iii. Feb 8<sup>th</sup> is a tour of the Alchemist Brewery in Stowe, 5:30 start and about an hour length. Brent will look for space at a nearby restaurant for an unofficial dinner afterwards.

- iv. March will be an evening tour of the Middlebury Town Office building from Breadloaf Corporation. Will be a joint meeting with the VGBN, Brent will look into inviting the AIA as well.
  - v. April meeting will be with a distinguished lecturer.
  - c. **GGAC:** ASHRAE National is helping to support a lobbyist for New Jersey's PE Board.
    - i. Nathan is now on the VT PE Board. One "Member at Large" position is still available on the Board, it was suggested that a VEIC employee who is not directly involved in engineering may be a good fit.
  - d. **History [Mike]:** On Sat Feb 18<sup>th</sup> Mike, Dick and Tom will sort through old CVC historical documents (meeting minutes, newsletters, etc.) and see what they should keep and digitize. They will have a professional scan the documents into digital copies on Google Drive account and memory stick of Blaine's.
  - e. **Resource Promotion:** 47% of goal reached currently, ahead of schedule.
  - f. **Student Activities:** The scholarship notice has been sent to Norwich and VTC.
4. **New Business**
- a. Start a planning committee for the June "fun event". Volleyball or Otter Creek Brewery Tour are ideas.
  - b. Start forming the nomination committee for next year. Incoming president Brent will be one member but cannot be the chair. Two other non-board members need to be on the committee: Tom, Dick and Rob are great candidates. Blaine will make announcement at tonight's meeting asking for volunteers.
  - c. CVC's 50<sup>th</sup> anniversary will be in 2019! We should start thinking about planning this and see if we can get the ASHRAE President to visit.

## **MOTION TO ADJORN**

- a. A motion was made by Mike to adjourn the meeting. It was seconded by Dick and the motion was carried. The meeting adjourned at 4:56 pm
- b. There will be no BOG meeting in February, Alchemist Brewery Tour will serve as the chapter meeting. Next BOG meeting will be before the March tour of Middlebury Town Office.

cc

*These minutes are the writers understanding of the discussions involved. If there are any exceptions taken, or omissions, please notify the writer immediately.*